

First Presbyterian Church

700 Park Avenue, Florence, SC Phone: 843-662-2583 Fax: 843-662-1726 www.florencefirst.org

REQUEST FOR USE OF BUS

Dates Needed

Pick Up Date: _____ Pick Up Time: _____

Return Date: _____ Return Time: _____

Destination: _____

Purpose of trip: _____

Today's Date: _____

Group: _____

Person Responsible: _____

Phone Number: _____ Email: _____

Driver(s): _____

KEYS MUST BE PICKED UP THE DAY BEFORE

Monday - Thursday: Before 5:00 PM

Friday: Before 2:00 PM

GAS TANK MUST BE FILLED UPON RETURN

Please email completed form to tstewart@florencefirst.org

Signature of Person Responsible

For Office Use Only

Church Calendar: _____

Approved